



## **ARELEY KINGS FOOTBALL CLUB**

# **Club Handbook**

## **2025-26**

**Areley Kings Youth Football Club**  
Areley Kings Sports Ground  
Minster Road  
Stourport On Severn  
Worcestershire  
DY11 7FF

Areley Kings Youth Football Club is registered with the Charity Commission.  
Reg No: 1147055

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This booklet is intended to be a guide for who's who and what's what within the club; it is not definitive, as rules & regulations change within local & national FA, leagues and affiliated authorities.

If you have any questions, please contact the management committee.

## **A Letter From The Chairman**

Dear All,

I would like to take this opportunity to welcome new and regular players to Areley Kings for the coming 2025/26 season.

Our new way of paying annual subs is, on the whole, working really well, Thank you for your support.

After careful consideration the committee have decided to keep the clubs playing subs unchanged for 25/26 season, being an annual subscription of £240.00 or the option of 12 monthly payments of £20 paid by standing order, which we believe is excellent value and the cheapest in the district.

However, due to increasing costs of affiliation and league fees the one off sign on fee will increase to £10 per player, this applies to all players.

We are still working towards a roll out to our adult teams, although at the time of writing this we still have a couple of issues to resolve hopefully this will be sorted before the season starts.

Can I just add a polite reminder that your standing order should be paid on the 1st of every calendar month, if this is a major issue please speak with the Club treasurer or member of the committee.

As you will know everyone at Areley Kings FC are volunteers, coaches, ground staff, committee members, kitchen staff all give their time freely for the benefit of our football; for our club to continue to run smoothly we need more volunteers, we are especially looking for more coaches/managers to take on our youngest teams, we offer training and support, we need help on match days to provide refreshments in our coffee shop, even if you can only offer one day a month this would be great, if you have some free time you can spare please come along, you will be more than welcome

Unfortunately, due to ill health I am still unable to attend games or be at the ground for the foreseeable future but rest assured that Areley Kings FC is always in my thoughts, I wish you all a successful and enjoyable season of football.

Billy

# **Club Officials**

**Chairman: Paul Bingham (interim)**

07484785835

[areleykingsfc@yahoo.com](mailto:areleykingsfc@yahoo.com)

**Vice Chair: Mark Hope (interim)**

07979146638

[areleykingsfc@yahoo.com](mailto:areleykingsfc@yahoo.com)

**Treasurer:**

**Bret Callaghan**

07918187184

[areleykingsfc@yahoo.com](mailto:areleykingsfc@yahoo.com)

**Club Welfare: Paul Bingham**

07484785835

[areleykingsfc@yahoo.com](mailto:areleykingsfc@yahoo.com)

**Youth Secretary: Pete Osman**

07515021100

[areleykingsfc@yahoo.com](mailto:areleykingsfc@yahoo.com)

**Adult Secretary: Mark Hope**

07979146638

[areleykingsfc@yahoo.com](mailto:areleykingsfc@yahoo.com)

[kingsmn927@gmail.com](mailto:kingsmn927@gmail.com)

**Media / Communications: Nigel Parkes**

07375501149

[areleykingsfc@yahoo.com](mailto:areleykingsfc@yahoo.com)

**Committee Member / Fixtures Secretary:**

**Andy Birch**

07436 562090

[areleykingsfc@yahoo.com](mailto:areleykingsfc@yahoo.com)

## **Team Officials - Youth**

### **Mini-Kickers**

**Manager: Paul Bingham**

07484785835

areleykingsfc@yahoo.com

### **Wildcats**

**Manager: Vicky Smith**

07305941108

areleykingsfc@yahoo.com

### **U7 Yth**

**Andy James**

07395072582

**Jack Boatman**

07817114953

areleykingsfc@yahoo.com

### **U10 Red**

**Manager: Karl Tracy**

**Assistant: Reece Wager**

07789569976 / 07875108012

areleykingsfc@yahoo.com

### **U10 Blue**

**Manager: Alex Taffe**

**Assistant: Emma Hinton**

**Assistant: Steve Hinton**

07890798507

alextaffe@gmail.com

### **U11 Yth**

**Manager: Adam Hazeldine**

**Assistant: Owen Edmonds**

07747058189

areleykingsfc@yahoo.com

**Continued:**

## **Team Officials - Youth**

### **U14 Yth AA Saturday**

**Manager: Adam Aldridge**

**Assistant: Stuart Utting**

07808831213

[aaldol2b@gmail.com](mailto:aaldol2b@gmail.com)

### **U14 Athletic Saturday**

**Manager: Dave Anderson**

**Assistant: Mark Price**

07834175660

[danderson79@gmail.com](mailto:danderson79@gmail.com)

### **U14 Athletic Sunday**

**Manager: Dave Anderson**

**Assistant: Mark Price**

07834175660

[danderson79@gmail.com](mailto:danderson79@gmail.com)

### **U15 Yth**

**Manager: Stu Crange**

**Assistant: Andy Birch**

07436562090

[andrew.birch@altatera.eu](mailto:andrew.birch@altatera.eu)

## **Team Officials - Adult**

### **First Team Men**

**Manager: Mark Hope**

07979146638

areleykingsfc@yahoo.com

kingsmn927@gmail.com

### **Men Reserves**

**Manager: Steven Edwards**

07931461015

areleykingsfcmen@gmail.com

**Assistant: Liam Kennedy**

07

areleykingsfc@yahoo.com

## **Age Limits**

For grassroots youth football, age groups correlate with school years, and the name of the age groups is the age of the child at the start of that school year.

For example, Under 10 teams have children who are age 9 on the 31st August, so starting Year 5 at school.

Children are allowed to play up one age group only, and not down an age group (unless exceptional circumstances).

- School Year 2 - Under 7
- School Year 3 - Under 8
- School Year 4 - Under 9
- School Year 5 - Under 10
- School Year 6 - Under 11
- School Year 7 - Under 12
- School Year 8 - Under 13
- School Year 9 - Under 14
- School Year 10 - Under 15
- School Year 11 - Under 16
- 6th Form - Under 18

## **Ball Sizes**

U7 – U9      Size 3

U10 – U14      Size 4

U15 – Adult      Size 5

## **Game Format / Playing Times**

U7 / U8      5v5      20/20 = 40 mins.

U9 / U10      7v7      25/25 = 50 mins.

U11 / U12      9v9      30/30 = 60 mins.

U13 / U14      11v11      35/35 = 70 mins.

U15 / U16      11v11      40/40 = 80 mins.

U17 / U18      11v11      45/45 = 90 mins.

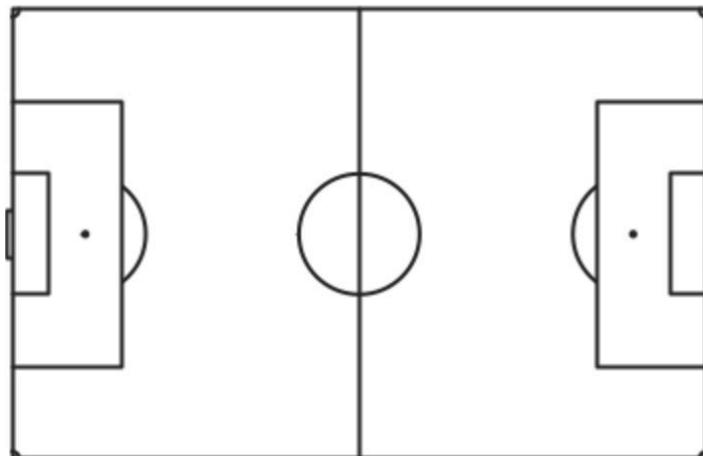


# Areley Kings Football Club

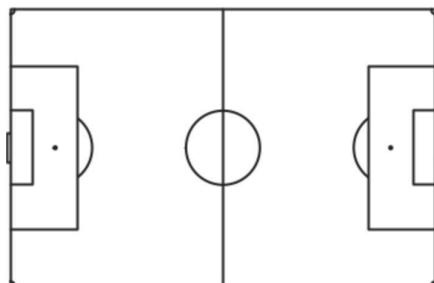
Areley Kings Sports Ground  
Minster Road, Stourport-On-Severn  
[areleykingsfc@yahoo.com](mailto:areleykingsfc@yahoo.com)  
Charity number 1147055



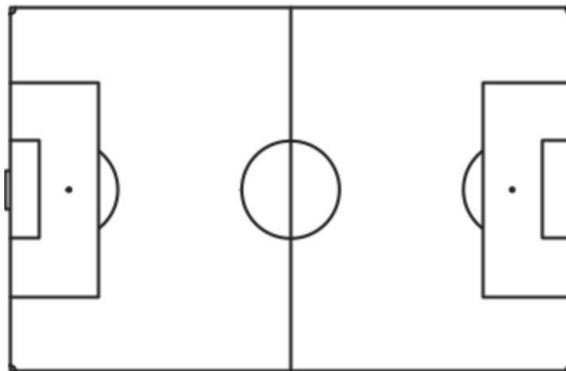
Areley Kings FC Pitch Layout 2025/2026 Season



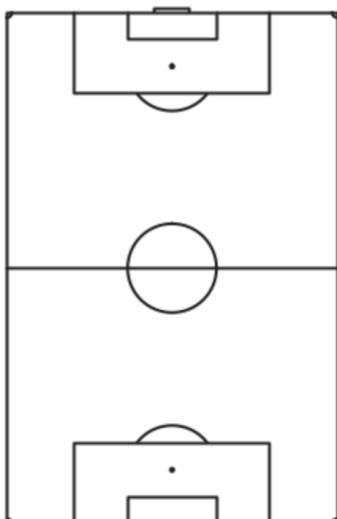
PITCH 1 11v11



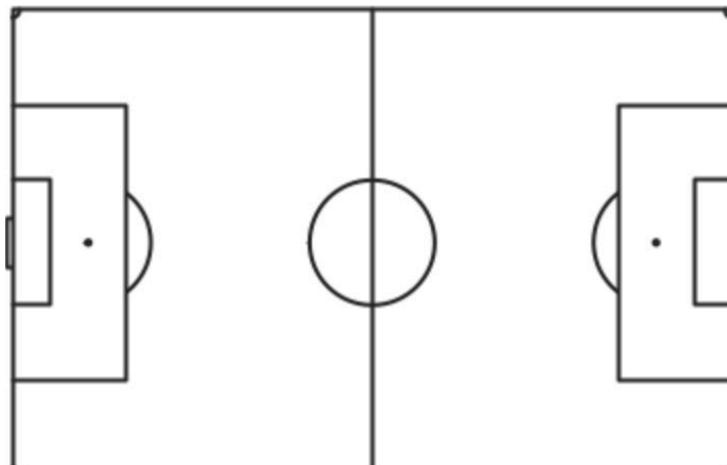
PITCH 5 5v5



PITCH 2 9v9



PITCH 4 7v7



PITCH 3 11v11

## **Club Important Dates**

**Committee Meetings:** Held Bi-Monthly (Provisional Dates)  
19th September 2025  
2nd October 2025  
4th December 2025  
5th February 2026  
2nd April 2026

**Managers Meetings:** Held Bi-Monthly (Dates to be confirmed)

**Club AGM:** T.B.C (June 2026)

**Presentation:** T.B.C (June 2026)  
2025/26 Season  
Areley Kings Sports Ground  
Kidderminster

**Youth Player registration  
for 2025 /2026 Season:** July 2025

## **Club Welfare**

All player welfare issues are of the utmost importance and therefore must be reported to the Club Welfare Officer immediately.

**Club Welfare Officer: Paul Bingham**

07960866139

[areleykingsfc@yahoo.com](mailto:areleykingsfc@yahoo.com)

## **Safeguarding Statement**

Areley Kings Football Club are committed to delivering a safe and enjoyable experience for everyone who volunteers at or visits Areley Kings Football ground. In particular, we have a responsibility to safeguard and promote the welfare of children and adults at risk.

This means we need all our volunteers , partners and suppliers to apply safeguarding consistently and effectively. Safeguarding and promoting the welfare of children and adults at risk is everyone's responsibility.

## **Missing Person Protocol**

Areley Kings Football Club Missing Person Protocol can be found on the Clubs website in the download section or can be accessed by the link below:

[Missing Person Protocol](#)

## **Club Website**

Areley Kings Football Clubs' website partner is wix website which provides the Club with a free, professional website (link below)

### [Areleykingsfc Website](#)

Personal information that is held by Areley Kings Football Club of registered members will not be displayed within the website. Club member's names may be displayed on the site; however no personal details will be disclosed.

Club member details will not be made available to third parties or released to other organisations other than to the appropriate league or FA upon receipt of a written request.

Match reports, stories and articles may be displayed alongside images; team and action photos may be taken and displayed on the website.

Photos taken for use on the website may occasionally be used for other publicity purposes.

FA guidelines will be followed for the use of any images / photos used on the team websites.

Registered adult players and parents/guardians/carers of all registered youth players opposed to having images used on the Clubs website or for Club publicity must complete an opt out form at the time of annual registration.

Registered adult players and parents/guardians/carers of all registered youth players have the right to ask for material and or images to be removed from the website, this request will be in the form of an email made to the website administrator or in writing to the Clubs Committee.

Full access to the website is controlled by the website administrator and/or a nominated club member.

The website has been created for the benefit of members and to help promote Areley Kings Football Club and youth football in general, however it is open source so may be viewed by the general public.

## **Social Media**

The Club may use various social media platforms to promote Areley Kings Football Club and grassroots football in general. Photos, reports, articles by the club or its members may be published / shared.

FA guidelines will be followed for the use of any images / photos used on social media.

## Group Chat Apps

If any Areley Kings FC youth team set up or use a group chat app, (WhatsApp or similar), for communication between managers / parents / individuals within that team, the club will require the administer of that group chat to add the Clubs Youth Secretary and/or Child Welfare Officer and/or other Club nominated person, to ensure that all safeguarding



measures and requirements are adhered to and that Areley Kings Youth Football Clubs interests are met.

## Other Useful Website Links

Fixtures & results for Areley Kings FC teams in local Leagues

### **Kidderminster & District**

<http://full-time.thefa.com/Index.do?league=8611507>

### **Stourport and District Youth**

<http://full-time.thefa.com/Index.do?league=249830326>

### **Mercian Fortis Youth**

<http://full-time.thefa.com/Index.do?league=1184267>

**Worcestershire County FA**  
<http://www.worcestershirefa.com>

**Midwest Counties Female Football League**  
<http://full-time.thefa.com/Index.do?league=4314053>

**Stourbridge & District Youth Football League**  
<http://www.sdyfl.org>

**The FA**  
<https://www.thefa.com/>

## **On-line Club Store**

This year we have updated our online presence with a fresh new look and great new lines, you can order items of Club merchandise direct from our suppliers, this encrypted web store is managed by Pendle Sportswear on our behalf.

Click on the link below:

<https://areley-kings-fc.pendlesportswear.co.uk/>

# **Club Football Philosophy**

## **Club:**

- As a Club we introduce football to all ages and abilities
- As a Charter Standard Club we provide quality coaching to all
- All our Managers will be qualified to a minimum of FA level 1 with a view to completing FA module 1
- Our aim is to provide football in a relaxed, safe and continually developing environment

**Areley Kings FC will not accept ANY foul or abusive behaviour from anyone**

## **Coaches:**

- NO players under the age of 10 (ten) will have a permanent fixed playing position
- All coaches will aim to give equal playing time on match days
- It is the managers' responsibility to create a relaxed and friendly environment to allow players to express themselves.

## **Players:**

- All Areley Kings players will respect the FA code of conduct
- Players will accept the result, win, lose or draw
- ALL players / parents / carers will contact their manager if they are unavailable for training or matches with as much notice as possible.

## **Parents / Carers / Supporters:**

- Will encourage and praise players, NO instruction should be given during matches
- Will stand behind the respect barrier on match days and will not enter the field of play during the game
- Will be expected to help set up / dismantle goals, respect barriers, flags on match days – DO NOT expect managers to do it all

**As a condition for signing / playing football for Areley Kings FC, ALL youth, ladies & men will accept and abide by The FA Code Of Conduct in FULL there is no exception to this rule.**

**The Respect Code also applies to Managers, Parents, Coaches and others who are present at Areley kings FC ground.**

Please read, a copy of the code can be found at the link below:

## **Club Disciplinary**

As previously mentioned , the Club expects ALL players to follow The FA Code of Conduct without exception.

Should any areleykingsfc player (Youth or Adult) be sanctioned by a match official and receive a Yellow card, the player will be responsible for the fine associated with the offence, the fine is set by The FA and MUST be paid within 10 (ten) days of being notified by the club, The player will not be able to play for their team until the fine has been paid.

Should a player (Youth or Adult) receive a Red card, The FA will issue a fine AND a fixed game ban, the amount of games banned is dependant on the offence committed.

The Club will also issue a 1 (one) game ban additional to those issued by The FA.

Should a player receive a second Red Card within the same season the Club will issue a 2 (two) game ban again in addition to the penalty issued by The FA.

A third Red Card in the same season may result in the player being released from The Club.

A player / parent of a player may wish to appeal a red card, this must be done in accordance with current FA rules which can be found on Worcestershire FA website.

The player / parent of player will be responsible for any costs involved with an appeal and must be paid within 10 (ten) days of being notified by the Club.

In ALL instances of a red card being issued the Club will seek a meeting with the player and a youth players parents/carers/guardians to discuss any potential issues that have risen or may rise from the incident(s)

A subsequent meeting will be held with the team management to discuss the outcome of the incident(s) and what support (if any) may be needed for the team.

Should a manager be sanctioned and given a disciplinary card by a match official, the manager will be responsible for any fines incurred and will be required to attend an investigation meeting with the clubs committee at the earliest opportunity to seek solutions to any issues that occurred and discuss any additional training that the manager may have to undertake.

Mandatory Training/Awareness/Support courses are sometimes given by The FA as part of a red card sanction and must be completed within the time scale set out by The FA. The player may not rejoin their team for training or games until the training is completed.

# **Club Coaching Requirements**

## **Minimum:**

FA Level 1 is required to be able to coach a football team (FA ruling).

The club will reimburse the cost of the course to the coach in the following amounts:

50% on successful completion

50% with 6 months of successful completion

This will be recorded on the reverse of the certificate (or copy) and signed on behalf of the club

FA Licensed Coach

## **Preferred:**

FA Module 1 with same reimbursement as Level 1

## **Optional:**

FA Futsal for beginners

FA Level 2

FA Module 2

All optional coaching badges will be dealt with on an individual basis by the Management Committee

## **Club Membership**

The members of the Club shall be those persons listed in the register of members ("the Membership Register") which shall be maintained by the Club Secretary.

**There are 2 (two) types of member:**

Player member with no voting rights

- All registered players

Club member with voting rights:

- All members of the management committee (club officials)
- All Team Managers
- 1 (one) Assistant Manager from each team
- 1 (one) Team Administrators OR 1 (one) nominated parent / adult player representative from each team

Any other person wishing to be a member must apply to the Club Management Committee. Election to membership shall be at the discretion of the Club Management Committee and granted in accordance with the anti-discrimination and equality policies which are in place at that time. An appeal against refusal may be made to the Club Committee in accordance with the Complaints Procedure in force at the time of the appeal.

Membership shall become effective upon an applicant's name being entered in the Membership Register.

## **Trustees**

The Clubs board of Trustees is made up of 4 (four) voluntary members, the Chairperson has a casting vote.

The Board of Trustees meetings will be Ad-Hoc, members of the management committee may be asked to attend but will have no voting right.

The Board of Trustees can over rule a management committee decision after a majority vote of said Board of Trustees.

A list of the Clubs Trustees can be found on The Charity Commission website.

# **Player Member Subs 2025/26 Season**

ALL Youth Teams

Annual Youth Subscription £240.00 paid on 1st September 2025.

or an option to be paid by 12 x monthly payments of £20.00 by standing order.

**Payment will be 1st of each calendar month**

This works out at £4.61 per week.

ALL Adult Teams

Annual Adult Subscription £240.00 paid on 1st September 2025

or an option to be paid by 10 x monthly payments of £24.00 by standing order.

**Payment will be 1st of each calendar month**

This works out at £4.61 per week.

Additional Team Subscription ONLY(see below)

Annual Additional Team Subscription £420.00 paid 1st September 2025.

or an option to be paid by 12 x monthly payments of £35.00 by standing order.

**Payment will be 1st of each calendar month**

The addition annual team subscription equates to £180 or 12 x £15.00

The Club reserves the right to change the monthly payment periods of annual subs should the need arise.

Areleykingsfc details:

Account Name: **ARELEY KINGS YOUTH FOOTBALL RESERVE ACCOUNT**

Account Number: **78514231**

Sort Code: **60-20-54**

Please ensure your reference is PLAYERS Name & PLAYERS Team

(Example: John Smith U16)

In addition to the annual or monthly fees, every AKFC player must have seasonal registration, the fee for this registration will be **£10.00 per player**, this one off seasonal fee must be paid when applying for league registration. This payment will remain as cash for this season.

The registration fee does not apply to Mini Kickers or Wildcats.

If standing orders are cancelled / not paid for two consecutive months the player will be suspended from playing for areleykingsfc, training at or using any club facilities and the player may have to reapply for membership to rejoin the team, they will not be covered by any club insurance.

An additional **£5.00 per missed payment** will be levied for administration.

A suspended player will not be allowed to re-join a team until any outstanding subs are paid in full

## **Mini Kickers & Wildcats**

Our Mini Kickers & Wildcats will currently remain 'Pay as you Play' at £2.50 per session  
This must be paid on the day of the session by cash or card / contactless.

## **Pre-season Training**

The Club encourages pre-season training for all teams, either by fitness/skills training at our Areley Kings ground or organised tournaments, the club will fund the entry cost to a local tournament for pre-season, if a team wish to attend additional tournaments the entry costs must be covered by players.

Touring / Holiday Tournaments with overnight(s) stay will **NOT** be authorised by the Club and will not be covered by Club insurance.

On site pre-season fitness/skills training will no longer require additional training subs.

## **Winter Training**

The winter training session under flood lights should last no longer than 1 hour. If a team decides to use off site facilities (indoor or astro turf etc) during the winter months, the hire costs must be borne by the team players.

## **Managers Child Subs**

The club recognises the hard work and dedication of our team managers, if a manager has a child in their team, paying subs is optional.

If the managers assistant also has a child in their team the manager can choose to split the free child place, whereby the manager and assistant pay 50% each or pass the free place wholly over to the assistant manager.

There will be a maximum of ONE free subscription per team.

## **Additional Team Registration**

Should a player register and play for more than one Areley Kings FC team, example, U14 Saturday AND U14 Sunday teams, a discounted annual subscription will be charged for the second team, this will be a discount of 25% off the second team subscription ONLY.

The annual registration fee will be charged for each team.

## **Referee Charges**

Managers will be required to pay the game referee in cash, this amount is regulated by Worcestershire FA and/or local leagues, the manager can then claim this amount back from the Club on a weekly or monthly basis, the manager will need to put in writing (hard paper copy) the following information to the clubs Treasurer for reimbursement.

- Date(s) of games
- Opposition
- Referee Name
- Amount Paid

## Player Transfers

Should an areleykingsfc team management wish to acquire a player from another club the current league / FA transfer process should followed in full, once the transfer is agreed by the third party club, the new player must register to areleykingsfc and pay the current registration fee.

Any transfer fees or costs incurred must be paid by the transferred player.

Any Areleykingsfc player wishing to transfer out of the club must have no outstanding debts to the club.

The club will not release a player (deregister) until all outstanding monies are paid.

## Club Colours

**Home:**      Shirts:      Red and White Stripe  
                    Shorts:      Black  
                    Socks:      Black

**Away:**      Shirts:      Sky Blue and Black Stripe  
                    Shorts:      Black  
                    Socks:      Black

**NO deviation or alteration to these colours are allowed.**

## Team Kit

Should a team require a new kit, be it for a new start up team or as a replacement kit, the Club requires the team to source sponsorship to cover the cost of the new kit where ever possible. This can be done by company or private sponsorship (subject to current FA guidelines), by parental donation, crowd funding or other initiatives.

Should a team be unsuccessful in attracting sponsorship or not reach the required amount to cover the cost of the kit, an additional £20 per player will be added to the current registration fee (pre-registration) or as an additional payment (post registration) as a contribution towards the kit, the club will fund any remaining amount.

Any new kit purchased **MUST** comply with current Club colours and design, NO deviation or alterations are allowed. Kit should only be sourced from approved Club kit suppliers.

# **Manager Responsibilities – Match Day**

## **Before Match Day**

If playing at home, 3/4 days before game ring Referee and opposition Manager.  
Check colour of Kit and give location instructions and confirm kick off time.  
ALWAYS check the name of the Referee it may have changed!  
Check the location / time / reversal of game or if cancelled let relevant people know i.e.  
Club Secretary / league secretary / Referee

## **On Match Day**

Ask the Referee for his fee, you pay half. Pay immediately after game.  
If playing at Home it's your responsibility to fill in the match report

Manager's to get to ground at least 1 hour before game to set up goals/respect barrier,  
players turn up half an hour before the game.

If goals are set up by a team playing before you on the same pitch, the last team must  
take goals down and put away

Managers must take registration cards and first aid bags to all games and first aid bags  
must be taken to training sessions

Match Cancelation for bad weather i.e. frost.  
1st referee calls games off if appointed  
or 2<sup>nd</sup> grounds man  
then 3<sup>rd</sup> any other responsible person may call game off

Always be last to leave when at home, please ensure everything is locked and the alarm  
system is activated.

## **FA Guidelines**

Clothing and other things that **cannot be worn** while training or on match days

- **Hoody's**
- **Snoods**
- **Bandanas**

Ear rings **must** be taken out, not taped up

Tape to hold socks up must be the same as the main colour i.e. Red socks use Red tape

Metal/plastic hair slides cannot be used; including Alice bands (use bobbles)

Glasses must have a strap on that goes round the back of the head.

**ALL** Jewellery **must** be taken off (including bracelets plastic or metal).

No one is to stand behind the goals.

Please note that if you use any of the above the ref /match or club official can stop you playing

## **Reporting of Results**

The FA decided to take the competitiveness out of youth football, up to the age of U11 (at present) so the young players could enjoy the game more and to help the development of these players.

Most of the season the teams play friendly matches,

**NO results at all can be collected or advertised / texted / emailed / published in ANY form.**

The young players do play a small amount of competitive games in the season  
The competitive games that are played the results can only be shown on the FA full time web site nowhere else.

We ask that all players, parents, carers or anyone connected with the club to abide by these rules as the club can be heavily fined for non-compliance.

## **Notes:**

2025 / 2026 subs\*\*

The Club reserves the right to change the payment periods of annual subs should the need arise.



Version 25.1